

Client ID	01
Tender No.	1124
Page no.	1/1

UTI Infrastructure Technology And Services Ltd.

Name of the work	Tender for New Fire Extinguisher across India.
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General Information

UTI Infrastructure Technology And Services Limited (UTIITSL) advertises regarding tenders/ invitation to bids/ invitation of Expression of Interest and other information on the website regularly. We request you to visit the website www.utiitsl.com daily for updates and download the details and respond to the tenders on a regular basis.

The Tender documents can be downloaded free of cost from the website www.utiitsl.com.

Any information to the bidders on these tenders/ invitation to bids/ invitation of expression of interest and any other information will be uploaded on this website only.

Similarly, any corrigendum's or extension of dates or change in specifications or any other information will be uploaded for the information of the public on this website only. No individual letters / emails are sent regarding this.

Client ID	01
Tender No.	1124
Page no.	2/1

Part –I

General Conditions

1. **Name of the Bid: Tender for “Tender for New Fire Extinguisher across India.”.**

2. **Important Dates :**

Last Date of receipt of sealed tender bids: The last date of receipt of sealed tender bids is upto 3:00 pm on 18/02/2015. After this time, no bids will be accepted.

Date of opening of the tender bids: The tenders will be opened on the same day (i.e. the last date of the receipt of the tenders) at 3:30 pm at the venue where the tenders are received. All the bidders are invited for the tender opening. In case, if due to a holiday or an emergency or due to some extra ordinary reasons, if the tenders remain unopened on this date, then, the tenders would be opened on the next working day at the same time and at the same venue.

- 2A. **Prebid Meetings / Queries :** There is no Pre-bid Meeting for this tender.

3. **Name and Address for the submission of the bids:** The bids should be addressed to “**Assistant Vice President, UTI Infrastructure Technology & Services Ltd. (UTIITSL), Ground floor, UTI-Tower, Bandra-Kurla Complex, Bandra (E), Mumbai – 400 051**” and deposited in the specified Tender Box at this address by the due date and time.

4. **Superscription:** The envelope containing the tender must be superscribed as “**Tender for New of Fire Extinguisher across India.**”.

If the tender is not superscribed then there are chances of accidental opening and for liable rejection of the tender, therefore it is advised that the tender be superscribed as above and deposited in the tender box kept for the purpose at the address given.

5. **Earnest Money Deposit (EMD):** The tender should be accompanied by a Demand Draft / Pay Order as Earnest Money Deposit (non-interest bearing) of Rs.3,000/- (Rupees Three Thousand Only)

The Earnest Money Deposit should be paid by way of Demand Draft/ Pay Order in favour of “UTI Infrastructure Technology And Services Ltd, Mumbai”.

Client ID	01
Tender No.	1124
Page no.	3/1

For unsuccessful bidders, the same instrument may be returned without encashing. However, the EMD of successful bidder will be returned on the receipt of a Bank Guarantee as specified by UTIITSL either through the same instrument or through the cheque issued in their favour by UTIITSL.

If the EMD in the form of DD / Pay Order is to be placed in a specified envelope, and if the EMD is enclosed in the envelope other than the specified envelope or enclosed along with Price Bid, the bid will be considered valid only if the requisite amount of EMD is found in the form of Demand Draft / Pay Order.

If the EMD is not enclosed then UTIITSL reserves the right to reject the bid.

The EMD may be forfeited if the bidder fails to honour the terms and conditions of work order placed on the basis of the tenders or does not start the work or does not supply the goods or does not render the services, or fails to provide the requisite Bank Guarantee or fails to enter into an agreement, as the case may be, which in the opinion of UTIITSL may delay or adversely affect the contract.

6. **Bank Guarantee:** For successful bidder/s a Bank guarantee of appropriate amount as decided by UTIITSL will have to be given by the bidder at the time and date specified by UTIITSL. The EMD would be returned thereafter.
7. **Validity of the bids:** Generally, the bids will be valid for a period of ninety days (90 days) from the date of opening of the financial bid for acceptance, subject to increase in the validity of rates by mutual consent. However, in case of rate contract, the rates will be valid for a period of minimum one year, extendable by mutual consent for one more year. The agreement which would be entered into with the bidder / vendor or the work order which would be issued to the bidder / vendor would define the validity of the rates more specifically and that would be overriding this clause. In case of rate contract, the Purchase Order will be issued as and when the requirement arises.
8. **Authorized Signatory:** The bid can be forwarded by bidder or bidder's representative. Representative will have to enclose the Letter of Authority/ the Power of Attorney along with this offer or when demanded by UTI ITSL, otherwise the offer is liable to be considered null and void at any stage as per the decision of UTI ITSL.
9. **Conditions for tenders sent by post/courier:** The tenders may also be sent by post/courier to reach before the scheduled date and time as indicated above. The following are essential conditions to be followed for the tender sent by post, failing which the tender may not be opened and not considered or may be treated invalid:

Signature of the Bidder

Client ID	01
Tender No.	1124
Page no.	4/1

- A. Tender should be preferably sent by Speed Post or Registered Post if it is not possible to deposit the tender in the specified Tender Box.
 - B. Tender should be sent only to the address as given above in the name of the person / designation specified.
 - C. Acknowledgement will be given to Department of Post only for tender sent by Speed Post and Registered Post.
 - D. Tender should be superscribed as advised above. The tenderer has to necessarily superscribe the envelope, failing which the tender may not be considered and may remain unopened, or be opened with some other tender or may be accidentally opened before due date rendering it to be treated invalid as per the discretion of UTI ITSL.
 - E. UTI ITSL takes no responsibility for any tender not reaching in time.
 - F. UTI ITSL takes no responsibility for tender not reaching at all.
 - G. UTI ITSL takes no responsibility for tenders received in torn, opened or mutilated conditions. Such tenders may not be accepted at all and are liable for rejection.
 - H. In case of tenders sent by post or any other mode, if it reaches the address given for submission, duly superscribed, then the role of UTI ITSL is limited and restricted to put it in the appropriate tender box if the aforesaid tenders are received in time as stipulated in the conditions laid out.
 - I. It is, therefore, advised that prospective bidders should deposit the tender directly in the tender box to avoid any delay in submission of the tender or to avoid any tearing / accidental opening during sending by post. Tenders, which are not super scribed or which are not addressed properly, are liable to be not considered.
10. **Taxes, Cess, Duty, VAT, Excise, Sales Tax, WCT, Service Tax and other taxes:** The bid should be inclusive of all the applicable taxes, Cess and any other outgoing payable to any authority. The rates should be inclusive of any other present or future outgo (for the period of contract) by whatever name called. The Service Tax, GST, if applicable now, or if made applicable in future, would be on account of the bidder/vendor. TDS as applicable will be deducted by UTI ITSL.
 11. The rate quoted should be inclusive of the cost of materials, labour, transportation, Sales Tax, Excise Duty, Cess, Sales Tax on works contract, VAT but exclusive of Service Tax alongwith Education Cess and Secondary and Higher Education Cess as applicable to this Work Contracts Services. The service tax alongwith Education Cess and Secondary and Higher Secondary Education Cess shall be reimbursed on

production of receipt of payment made to concerned authorities.

12. Service Tax along with Education Cess and Secondary and Higher Education Cess as applicable to work Contract Services in terms of Section 66 B and Section 67 of Finance Act, 1994 read with Rule 2A of Service Tax (Determination of Value) Rules, 2006 shall be chargeable on the Contract. The quantum of Service tax chargeable by service provider shall be determined in terms of Service 68 (2) of Finance Act, 1994 read with Rule 2(1) (d)(i)(F) of Service Tax Registration Certificate of services provider to be enclosed along with tender application.
13. **Central Excise:** Only in case of the applicability of the excise duty, the bidder/ vendor merely by filling the tender form confirms that the payment to the central excise would be on his account and that if required under the applicable government law, they would get registered with Central Excise. Merely by filling in this tender, the bidder indemnifies UTI ITSL of any liability from Central Excise by virtue of this contract coming into force.
14. **Insurance:** The insurance for the work carried out upto the stage of handover or insurance for the goods to be supplied upto the stage of handover and the requisite insurance policy as required by law for the personnel involved in the services to be rendered would have to be necessarily be taken by the bidder. In addition to this, the bidder should take insurance for any liability towards Third Party. Merely by filling in this tender, the bidder indemnifies UTIITSL of any liability on the part of UTIITSL.

UTIITSL may at its discretion take insurance policy and deduct the amount from the payment to the bidder/vendor. However, this does not absolve the bidder of his responsibility of not taking the requisite insurance policy as required. To clarify, the bidder is responsible for taking the insurance policy and is also responsible for the consequences of not taking it.
15. The liability of the work carried out or the goods supplied would remain with the bidder / vendor till such time UTIITSL takes possession of the work / goods in writing. The bidder / vendor would be responsible for any loss before taking over by UTIITSL.
16. **Safety Norms:** The bidder hereby undertakes to follow all the safety norms as specified in the law for the assignment awarded to him through this tender. The bidder, merely by filling in this tender, indemnifies UTIITSL of any consequences due to non-adherence of the safety norms as prescribed by the law. It is also clarified that any order, whether verbal or written, given by any official / representative of UTIITSL, would not be valid if it is in contravention of any safety norms prescribed by law and the bidder is advised to follow the

Signature of the Bidder

Client ID	01
Tender No.	1124
Page no.	6/1

prescribed safety norms.

17. **Agreement:** A suitable agreement would have to be entered into with UTI ITSL, failing which the EMD/ the Bank Guarantee as given, may be forfeited or the work order would not be issued. If the terms and conditions of the agreement are not acceptable to the Vendor, then UTI ITSL reserves the right to reject the tenders or forfeit the EMD / revoke the Bank Guarantee. In the absence of any specific agreement, any offer made in response to this tender, when accepted by UTIITSL, will constitute a contract between UTIITSL and vendor / bidder.
18. **Right of Rejection:** UTIITSL reserves the right to reject all / any bids / quotations without assigning any reasons thereof and without entitling the tenderer to any claim whatsoever.
19. UTIITSL reserves the right:
 - i) To accept in its sole and unfettered discretion any tender for whole or part quantities/ part work.
 - ii) To award the contract to one or more number of bidders / vendors, either on lowest price, equal price or on different prices.
 - iii) To enter into parallel contracts simultaneously or at any time during the period of the contract with one or more tenderer(s) as UTIITSL may deem fit.
 - iv) To place adhoc order simultaneously or at any time during the period of the contract with one or more tenderer(s) for such quantity and for such jobs as UTIITSL may deem fit.
 - v) UTIITSL does not bind itself to accept the lowest or any tender to assign any reason for non-acceptance of the same.
20. **Negotiation:** Generally, no negotiations would be carried out. However, if deemed fit, negotiation may be carried out only with the lowest bidder and if the order has to be split to more than one bidders then it could be done on L1 or negotiated rates with L1, whichever is lower.
21. **Testing:** UTIITSL reserves the right to get the material tested at the cost of the vendor/bidder.
22. **Samples:** Wherever required, the bidders are advised to acquaint themselves with the samples and specifications before bidding to have more clarity. For this, they may contact the designated officer to whom the tender has to be submitted as per the address given herein above.
23. **Eligibility:** The bidder should adhere to the eligibility criteria. In any case, they should have prior experience of not less than two years in the same area as put to bid, for supply/service to other

Signature of the Bidder

Client ID	01
Tender No.	1124
Page no.	7/1

organizations of repute. UTI ITSL reserves the right to check their credentials with the organizations they have been associated with and if found incorrect, the tender is liable to be rejected.

Eligibility Criteria for Empanelment of vendors

1. The firm should be in the business of fire extinguishers (manufacturer / Dealers) for the last seven years.
 2. Should have valid license / certificate from bureau of Indian standards for the manufacturing of fire extinguishers as per IS 15683.
 3. Firms should be empanelled with Nationalised banks / PSUs for the supply and maintenance of fire extinguishers and executing the work thereat.
 4. Should have valid registration with Government for sales tax, income tax, excise duty and for other relevant rules.
 5. The annual turnover of the firm during last three financial years should be minimum Rs.30.00 lakh.
 6. Should have proper infrastructure / branch offices for providing maintenance / after sales services in their area of operation / states.
 7. Dealers should have valid authorization / dealership certificate from the manufacturer of Fire extinguishers as per IS 15683 and undertaking from them that they will provide support to the dealer for the supply of equipment, spares and refills of their brand.
24. **Availability of requisite permissions and licenses and compliance with the statutory provisions:** The bidder/agency/contractor is required to follow all the statutory acts as may be applicable for such type of work / supply / services for which they are bidding through this tender.

It may or may not involve manpower. In case manpower is required, then the bidder merely by filling the tender confirms that the bidder has all the requisite permissions and licenses to carry out all the works as stipulated by this tender. Further, merely by filling the tenders, the bidder reconfirms that the bidder has complied with all the statutory provisions of the central, state, local and municipal laws in force including manpower. The bidder also confirms merely by filling the tenders, to comply with any future laws that may be enforced upon by the statute.

Agencies which do not have requisite permissions / licenses or who do not comply with the statutory provisions are requested to fill in the tenders only if they are eligible in this respect.

Signature of the Bidder

Client ID	01
Tender No.	1124
Page no.	8/1

Valid registrations viz., Sales Tax / VAT / Central Excise and with any other authorities as per requirement should be available with the vendor and be produced as and when required.

Consequences of insufficient permissions / licenses or compliances on the part of the vendor would be to the vendor's account and the vendor merely by filling in the tender indemnifies UTI ITSL of any or all such consequences.

25. **Blacklisting/Debarring:** The bidder merely by filling the tender confirms that the bidder has not been blacklisted / debarred by any government department / agency, Reserve Bank of India, nationalized bank, or any Public Sector Unit or body. The bidder is advised not to fill in the tenders if they have been disqualified by any of the government agencies.
26. **False Information:** In case if it is found that the vendor has not given the correct information and flouted any condition or the vendor does not have all the appropriate licenses and all the statutory permissions, whatsoever required, to carry out the activity as required in these tenders and allied works then UTI ITSL reserves the rights to cancel the work order issued to him and award his quantum of work in the manner as deemed fit. This can be done at any stage.
27. **Indemnity:** Further, by submitting this bid, the vendor/bidder indemnifies UTI ITSL for any of the consequences arising out of non availability of any of the requisite permissions/ licenses / insurances / any other statutory permission whatsoever required for carrying out this work. Also by submitting this bid, the vendor/bidder indemnifies UTI ITSL for any of the consequences arising out of non-compliance of any of the conditions laid by the statute for vendors/bidders or their representatives/ officials in carrying out this work.
27. **Claim for increase in rates:** Any claim for increase in rates on account of any reason whatsoever will not be entertained for the period as stipulated in the agreement.
28. **Extension of contract:** As stipulated by UTI ITSL, after the period of expiry, the agreement can be extended on mutual consent for a further period of one year or upto the period till new contract comes in force. However this option can be exercised only by UTI ITSL.
29. **Readiness:** The Agency should ensure that the manpower/ machine/materials are procured well in time to ensure quality of work and adherence to the time period and the work / supply / service is not interrupted / delayed irrespective of volume assigned.

Signature of the Bidder

Client ID	01
Tender No.	1124
Page no.	9/1

30. **Delay:** If the agency does not start the work or if it is felt at UTI ITSL that the pace of work is slow and is likely to delay the work/ service / supply, UTIITSL reserves the right to terminate the contract, levy the penalty and also reserves the right apart from legal remedies available, to carry out such work / service / supply at the risk and cost of the contractor / bidder.
31. **Right to reject the work/ service which is not as per the specifications or the terms:** UTI ITSL has right to reject the work/ services if they are not found to meet the specifications laid out or are not as per the terms of the tender / work order. No Charges will be paid for the defective work. UTI ITSL reserves the right to reject the items of brand other than specified. This can be done at any stage of the work.
32. **Penalty:** UTI ITSL reserves the right to levy penalty at its discretion for the delay in execution of the work/ delay in supply/ delay in service. The penalty amount would be one percent of the amount put to tender per week subject to a ceiling of 10% . This penalty would be more clearly specified in the agreement to be entered into.
33. **Termination of Contract:** In case it is found that the work/supply/service is not as per requirement / standards, time lines, or the frequency of corrective measures required is high then UTI ITSL retains the right to terminate the Contract with the selected vendor and in such case, the Vendor will not be entitled to claim any damages from UTI ITSL or make any claim for fees in respect of such unsatisfactory / substandard services / supply / work.
- As also UTIITSL reserves the right to terminate this contract if it is established on the basis of price discovery that it would be beneficial for UTIITSL to go in for a fresh contract.
34. **Volume/Quantity of work:** Volume/Quantity is only indicative and the same may vary as per the requirement of UTI ITSL. The volume indicated is for one year or the period specified in the work order / tenders. The work order would be more specific and binding.
35. **Confidentiality:** The Agency shall maintain strict confidentiality of all the documents, information, data coming in possession of the Agency as a result of awarding the contract and also any oral, written or other information disclosed for evaluation or for any other purposes shall be considered as confidential information passed on to the Agency.

Client ID	01
Tender No.	1124
Page no.	10/1

Only if applicable to this tender, the Agency should certify in writing that the design / colour scheme of any document being printed/ processed for UTI ITSL is not used / shall not be used by the Agency for any other Organization / Entity under any circumstances. Any violation of the same will be liable for action under the law which shall entitle UTI ITSL to claim damages apart from taking action under the appropriate Law.

Only if applicable to this tender, the Agency will delete the data on daily basis, once the same is not legally required further. In short, no data / document of UTI ITSL should be with the agency once the work is over on a daily basis.

36. **Usage of data / documents / information : Only if applicable** to this tender, the Agency shall ensure that the documents , data, information etc if imparted by UTIITSL or if come to the knowledge of the bidder, are / is not used or permitted to be used in any manner (directly or indirectly) incompatible or inconsistent with that authorized by UTI ITSL in writing. The confidential information will be safeguarded and the Agency shall take all necessary actions to protect UTI ITSL's, its customers, and Government of India's interest against misuse, loss, destruction, alterations or deletions thereof. Any violation of the same will be liable for action under the law which shall entitle UTI ITSL to claim damages from the vendor apart from taking action under the appropriate Law. This is an irrevocable condition and it will continue to be in force even if the agreement between the vendor / bidder/agency is terminated with UTI ITSL.
37. **Breach of clause:** In the event of any breach or threatened breach of any clause by the Agency / bidder and/or individual assigned by the Agency for the performance of the services, the Agency shall be liable to pay damages as may be quantified by UTI ITSL. Apart from the above, UTI ITSL shall have the right to proceed against the Agency and/or its assigned person/s under appropriate law.
38. **Essence of contract:** The Vendor shall carry out the work / provide the services/ complete the supply as per the specifications and standards laid out within the stipulated time. **It is clarified that carrying out the work or providing services or supply of goods as per specified quality in specified quantity in specified time is the essence of the contract.** Not adhering to above shall entail UTI ITSL to rescind the contract and forfeit the security deposit and in which case, there shall not be any claims for damages against UTI ITSL by the Vendor. Further the UTI ITSL shall have the right to get the unfinished services done/supply made, if any by virtue of the said revocation of the contract, through other sources and the expenses incurred thereof shall be borne by the Vendor in default. The Vendor shall

Client ID	01
Tender No.	1124
Page no.	11/1

also indemnify UTI ITSL against any loss, damage, expenses, costs etc, incurred by UTI ITSL as a result of the said delay in timely completion of the said services / jobs, by the Vendor.

39. **Jurisdiction:** All matters pertaining to the present bid / tender / quote, shall be subject to the jurisdiction of the courts in Mumbai only.
40. **Submission of bills:** The Vendor shall submit the bills correct/accurate in all respects with required challans / receipts and with all relevant documents as specified by UTI ITSL from time to time, by 10th of every month (or any other date specified) for the work carried out / services rendered / material supplied in the previous month and the same shall be settled by UTI ITSL by the end of the month or earlier. Applicable TDS, etc. will be deducted at source as per rules. The bidder may choose to send the bills early if they decide to do so and UTIITSL will take required steps to settle the bill if it is complete in all respect and the goods/ services covered by it are rendered to the satisfaction of UTIITSL.

The bidders/agencies / contractors/vendors are advised to submit the bills complete in all respects for immediate clearance.

41. **Inspection:** Wherever required, UTI ITSL reserves the right to depute its Officers, Auditors, other officials as it may decide etc. to visit the office / commercial / manufacturing site/s of the selected vendor/s for checking their infrastructure, man power and other related documents mentioned and for checking stock records, quality controls, work processes without advance intimation and the vendor/s will have to provide the necessary documents etc to UTI ITSL to help UTI ITSL ensure presence of appropriate and adequate controls on various processes. Inspection will be done, if so decided by UTI ITSL on periodic basis also.
42. **Nomenclature:** In the said tender, the bidder or the agency or the vendors or the contractor or the supplier and the service provider have the same meanings with reference to the context. As also, reference to any gender covers both the genders and reference to singular also covers plural also.
43. **Corrections:** All the corrections made anywhere in the tender form will have to be authenticated. The corrections without authentication are liable to be rejected. This is an important condition as the correction may have a bearing on the rate/amount quoted resulting in altering L1 or L2 or L3 or any other position. Decision of UTIITSL will be binding in this case. The bidder/Vendor/ Agency merely by filling in this tender agree to this delegation of power to UTIITSL to decide in this matter.

Client ID	01
Tender No.	1124
Page no.	12/1

44. UTIITSL reserves the right to give preference to Public Sector Enterprises/ Government undertakings.

Part –II

UTI INFRASTRUCTURE TECHNOLOGY AND SERVICES LIMITED

Name of the Bid: **Tender for New of Fire Extinguisher across India.**

PART II

Special Conditions

- A. Specifications and Quantity**
- B. Delivery Schedules**
- C. Right to place the orders in parts**
- D. Validity of Bids**
- E. Unit Rate**

A. Specifications and Quantity

SCOPE OF WORK AND TERMS & CONDITIONS:

1. The scope of the work consists of supply, installation and maintenance of fire extinguishers at our branches and offices situated in all the States and Union Territories in India.
2. All related works such as making holes on the wall, partitions etc., for installation of equipment and making it good.
3. The rates quoted should be inclusive of labourer, transportation and installation charges and **exclusive of all taxes and duties.**
4. The UTI ITSL will not issue any C/D form or octroi exemption certificate.
5. Explanation of operating procedure to the office staff at the time of installation and demonstration of equipment during New.
6. Warranty period: It shall be 12 calendar months from the date of supply against any manufacturing defects.
7. The equipment and refills should be brand new bearing ISI mark.
8. Firms will have to undertake maintenance and servicing work of fire extinguishers. The firms will have to enter into annual

Signature of the Bidder

Client ID	01
Tender No.	1124
Page no.	13/1

maintenance contract with our Offices or client's offices for servicing of fire extinguishers in the branches under their control. Details of maintenance schedule are enclosed.

9. **Earnest money deposit** amounting to **Rs.3,000.00 (Rupees Twenty Five Thousand only)**, is to be deposited with the tender in the form of Demand Draft payable at Mumbai and drawn in favour of UTI Infrastructure Technology And Services Ltd., Mumbai. otherwise the tender is liable for rejection. The EMD of the empanelled vendors will be kept with the UTI ITSL and it will be refunded after completion of validity period of the empanelment without any interest.
10. Firms will be responsible for the services and conduct of their authorized dealers.
11. The UTI ITSL reserves the right to terminate the contract without assigning any reasons.

VALIDITY OF EMPANELMENT / RATES:

The empanelment and rates shall be valid for a period of Two (2) years. No escalation of rates will be allowed during the currency of validity. The revision of rates may be considered after a validity period at the discretion of the bank.

DEDUCTIONS:

All necessary taxes such as income tax etc., as per Govt. rules will be deducted from the payment payable to the contractors.

SERVICING AND MAINTENANCE OF FIRE EXTINGUISHERS:

The following jobs will be attended at the time of servicing of all types of fire extinguishers in the offices.

- a. Complete examining of the extinguisher from exterior.
- b. Opening of extinguisher and examining for any corrosion from inside and changing of water in water type fire extinguisher.
- c. Checking of powder / Chemical, washer and rubber hoses if any and replacement of unserviceable washers / hoses.
- d. Oiling and greasing of all threaded components and operating mechanism in the cap.
- e. Checking and cleaning of nozzles, vent holes and discharge tubes for proper functioning.

Signature of the Bidder

Client ID	01
Tender No.	1124
Page no.	14/1

- f. New of extinguishers if necessary (charges for the refills will be extra).

The periodicity of New of different type of fire extinguishers is as under:

- i). Water type fire extinguishers - Once in 2 years.
- ii) Dry Chemical Powder type extinguishers - Once in 2 years.
- iii) Carbon dioxide type fire extinguishers - Once in 2 years.
- g) Washing and cleaning of fire extinguishers from inside before New.
- h) Weighting of CO2 extinguishers and cartridges for gas contents.
- i) Replacement of broken / unserviceable parts of fire extinguishers (charges for the spares will be extra).
- j) Recording on extinguishers the date of New, next due date of New, servicing and pressure testing etc.

Technical Specifications/ requirement of fire extinguishers.

1. **Water Type fire Extinguishers:** It should be of gas cartridge type, provided with squeeze grip control valve operating mechanism overall conforming to IS 15683.
2. **Dry Chemical Powder Type Fire Extinguishers:** It should be of gas cartridge type provided with squeeze grip control valve operating mechanism overall conforming to IS 15683.
3. **Carbon dioxide type fire extinguishers:** It should be of wheel type control valve operating mechanism over all conforming to IS 15683.

All components of above fire extinguishers should satisfy the requirements of construction material, dimensions, sizes, ratings, tests criteria and all other requirements as per IS 15683 and it should be overall conforming to IS 15683 with ISI mark.

A undertaking / certification that the equipment supplied confirm to above will be given by the contractor / agency / bidder.

All fire Extinguishers are refilled as per norms of New & also provide certificate of Hydrolick Pressure Test of the Extinguishers.

B. Right to place the orders in parts: As indicated above, UTITSL reserves the right to place the orders in parts with more than one vendor at L1 rates without assigning any reason whatsoever to anyone for the distribution of the work. The decision of UTI ITSL will be final in the distribution. Though not binding, the distribution will be as given below.

Ranking	Rate	Percentage Allocation
L1 (1 st lowest)	L1 rate	100 %

A ranking list will be prepared in which ranks would be given to each of the vendor with respect to the rates quoted by them. L1 will be given 1st rank.

If there are more than one at L 1 rate than final discount will be called from all such L 1 vendors and the vendor giving the maximum discount will be allotted the work.

UTIITSL reserves the right to distribute the work. This condition would be more specified in the work order to be issued and the conditions in the work order would override these conditions.

C. Validity of bids: As mentioned under the heading “Validity of the bids”, in General Conditions, it is clarified that this tender is a rate contract and accordingly the rates will be valid for a minimum period of one year and the New of fire extinguisher will have to be made as per the orders placed from time to time. During this period of one year, there shall be no increase in rates.

D. Unit Rate: The Unit Rate is indicated above in the schedule of Quantity.

Client ID	01
Tender No.	1124
Page no.	16/1

Part -III

BID FORM

Date:

The Assistant Vice President
UTI Infrastructure Technology And Services Limited,
Plot 3, Sector 11, CBD Belapur,
Navi Mumbai 400614

Sir,

Sub: Tender for New of Fire Extinguisher across India.

This is with reference to your tender due on _____. We are interested in getting our Company / firm empanelled in your organization for **(Tender for New of Fire Extinguisher across India.)**

We have read and understood the details as given in the tender information (Part I and Part II) regarding the Scope of Work and Terms and Conditions for the selection of vendors for this tender and bidding for the contract. The tender conditions are acceptable to us. We have been given all the required information from UTIITSL. We have seen the sample of the items. We certify that we are eligible and qualified as per the said Terms. The duly signed copies of the terms are attached herewith. We understand that separate cost comparative statement will be prepared for items and L 1 will be decided by UTIITSL.

In case of any ambiguity between arithmetic calculations, the rates will be considered correct and the amount will be derived on the basis of the rates quoted and the quantity originally mentioned in the Tender.

The supply of items / services will be done as per the specification mentioned in the tender form.

In case of difference in price quoted, the price in words will be taken as final.

An EMD of Rs.3, 000/ (Rupees Three Thousand only) is enclosed.

Signature of the Bidder

QUOTE:

Tender for New of Fire Extinguisher an all India basis

(Note- Rate should be inclusive of all the taxes i.e Sales Tax, Excise Duty, Royalty. Octroi Work contract Tax or any other statutory liabilities taxes, VAT, Duties i.e the rate should be all inclusive. But exclusive of service tax along with Education Cess and Secondary & Higher Education Cess which shall be reimbursed on production of receipt of proof of payment.\ the rate should inclusive of installation and commissioning of the work and free delivery of the material at the site.)

New Fire Extinguishers				
Sr	Description	Unit	Qty.	Unit Price Rs.
1	Tender for New of Dry Power Fire Extinguisher (Stored Pressure) Type 6 KG. I.S.I No. 15683, Hydraulic Pressure Test 30kgf/cm2. As per IS Norms.	Nos.	1 (Each)	
2	Tender for New of Dry Power Fire Extinguisher (Stored Pressure) Type 2 KG. I.S.I No. 15683, Hydraulic Pressure Test 30kgf/cm2. As per IS Norms.	Nos.	1 (Each)	
3	Tender for New of Co2 Fire Extinguisher (Stored Pressure) 4.5 KG. I.S.I No. 15683, Hydraulic Pressure Test 30kgf/cm2. As per IS Norms. Wheel Type.	Nos.	1 (Each)	
4	Tender for New of Co2 Fire Extinguisher (Stored Pressure) 6.5 KG. I.S.I No. 15683, Hydraulic Pressure Test 30kgf/cm2. As per IS Norms.	Nos.	1 (Each)	
5	Tender for New of Co2 Fire Extinguisher (Stored Pressure) 9 KG. I.S.I No. 15683, Hydraulic Pressure Test 30kgf/cm2. As per IS Norms. Wheel Type	Nos.	1 (Each)	
6	Tender for New of Mechanical Foam Fire Extinguisher (Stored Pressure) 50 KG. I.S.I No. 15683, Hydraulic Pressure Test 30kgf/cm2. As per IS Norms. (Trolley Mount)	Nos.	1 (Each)	

In Words { **Grand Total** } =

Note:

- The rate should be inclusive of. Transportation to UTI ITSL branches unloading and safe delivery of material in good condition.
- Warranty for 5 years.
- Rates are valid for one year from the work order date.**
- The tenderers are requested to quote for Extinguishers of **Minimax, & Ceasefire** Make Only. Other Make will not be accepted.
- Form öBö Required as per Fire Brigade Nome.

**SIGNATURE OF TENDERER
WITH RUBBER STAMP**

Thanking you,

Yours faithfully,

Signature of Authorized Person
PAN Number of the agency:

UTI INFRASTRUCTURE TECHNOLOGY AND SERVICES LTD.

Signature of the Bidder

TECHNICAL BID FORM

PREQUALIFICATION APPLICATION FORM FOR EMPANELMENT

I. ORGANISATION PROFILE:

1.	Name of the Organization	
2.	Address with Telephone numbers	
3.	Year of Establishment (Attach incorporation certificate)	
4.	Status of the firm (Whether company / firm / proprietary)	
5.	Name of Directors/ Partners/ proprietors i. ii. iii.	
6.	Whether registered with the Registrar of companies/ Registrar of firms, if so, mention number and date	
7.	Whether Registered with Bureau of Indian standards and Explosive department for the manufacture of ISI marked Fire extinguishers (as per IS 15683), if so, mention number & date (Attach copies of certificates / License).	
8.	Name and address of banker	
9.	Whether registered for sales tax purpose, if so, mention number and date.	
10.	Whether an assesses of Income tax. If so, mention Permanent account No. Furnish copies of latest income tax return filed.	
11.	Registration under Service Tax	
12.	Furnish the information on profit and loss account as under (This information is subject to verification) :	

S.No.	Year	Turnover	Profit Before Tax
1.	2012-2013		
2.	2011-2012		
3.	2010-2011		

II. WORK PROFILE.

Signature of the Bidder

1.	If you are registered in the panel of, Nationalized banks, furnish their Names and date of registration with letter issued by them.	
2.	What is your field of activities? (Manufacturer or Dealer) Mention the address of your manufacturing unit.	
3.	Mention name and Addresses of your Head Office / Branch offices / dealers located in India.	
4.	Whether willing to work anywhere in India or mention the places / states, where you are willing to work.	
5.	Mention details of work executed during last Five (5) years. Work completion certificates issued by clients should be submitted. (Value and name of the client to be shown in separate statement as per Annex - I)	
6.	Furnish the names of three responsible persons / clients who will be in a position to certify about quality, performance of works executed and after sales service / maintenance work performance of your firm.	

DECLARATION:

- 1. All the information furnished by me / us here is correct to the best of my knowledge and belief.*
- 2. I / We have no objection if enquiries are made about the works listed by me / us in the accompanying sheet / annexure.*
- 3. I/We agree that the decision of UTI Infrastructure Technology And Services Ltd. in selection of contractors will be final and binding to me / us.*
- 4. I / We have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the empanelment shall be cancelled at the discretion of UTI Infrastructure Technology And Services Ltd.*

Place:

Date;

Signature of the contractor
Name and Designation
Seal of the company

Signature of the Bidder